



Environmental audit



Date:

Where:

Who:

Weather conditions at time of audit:

Signed:

Review / Evaluation Date

<p>Lighting</p> <p>Good Practice</p>	<p>Current Situation</p>	<p>Possible Action (if required)</p>	<p>Additional Comments</p>	<p>Review / Evaluation</p>
<p>The area should be well-lit.</p>				
<p>The lighting throughout areas should be kept at a constant level.</p>				
<p>Lighting should be free from noise.</p>				
<p>Window blinds can be used to reduce glare.</p>			<p>Use of sunglasses / caps if required.</p>	
<p>Minimise shadows (this will change during day/time of year)</p>			<p>Alert VI users that situations can change.</p>	

<p>Colour & Contrast</p> <p>Good Practice</p>	<p>Current Situation</p>	<p>Possible Action (if required)</p>	<p>Additional Comments</p>	<p>Evaluation</p>
<p>Colours of different contrast can be used to signify different areas.</p>			<p>To paint contrasting colour</p>	
<p>Prominent features in the environment such as signs, handrails and door frames can be highlighted by using contrasting colours.</p>			<p>VI users to be alerted to the object.</p>	
<p>The area should be free of visual clutter</p>				

Auditory Features				
Good Practice	Current Situation	Possible Action (if required)	Additional Comments	Evaluation
Background noise should be kept to a minimum.				

<p>Walking Surfaces and walkways</p> <p>Good Practice</p>	<p>Current Situation</p>	<p>Possible Action (if required)</p>	<p>Additional Comments</p>	<p>Evaluation</p>
<p>Areas to be kept clear of clutter and obstructions such as bags.</p>				
<p>The environment being used should be taught to the individual.</p>			<p>Ensure staff are aware of routes and features.</p>	
<p>Walking surfaces should be smooth.</p>				

Physical Environment / Accessibility Good Practice	Current Situation	Possible Action (if required)	Additional Comments	Evaluation
Areas should be kept clear of clutter, obstructions and protruding objects.				
The environment being used and any changes should be taught to the individual.			Ensure staff are aware of routes and features.	
Highlight any gradient changes or areas of transition.			Hazard warnings can be painted on surfaces.	
Doors which are fully glazed should be highlighted with high contrast indicators to be able to visually locate them.				
Handrails should be at an appropriate height.				
Stairwells should have handrails on both sides.				

Physical Environment / Accessibility				
Good Practice	Current Situation	Possible Action (if required)	Additional Comments	Evaluation
Handrails should have an appropriate run off.				

Physical Environment / Accessibility				
Good Practice	Current Situation	Possible Action (if required)	Additional Comments	Evaluation
Movement should not be obstructed by protruding open windows or doors.				

Access to School Environment / Areas of Transition Good Practice	Current Situation	Possible Action (if required)	Additional Comments	Evaluation
Speed Limit for transport within the school grounds.				
Appropriate pavement access routes for pedestrians.				
Designated parking areas.				